

Would you like to come and work for us?



Information and advice if you decide to apply for a job with us.



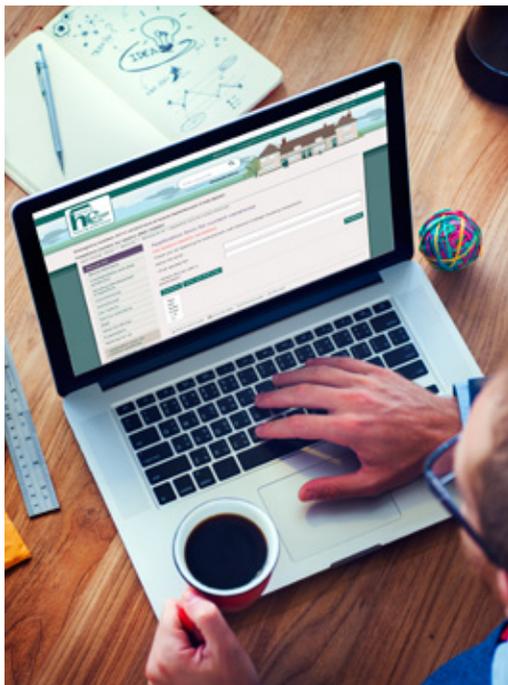
Recruitment code of practice

To ensure that all applicants are treated fairly, we operate a code of practice for recruitment and selection. We are committed to equal opportunities and have a strong commitment to training and developing our staff. We also monitor our employment and service delivery to make sure we maintain quality and equality.

Working for us

To allow our employees to enjoy a full and active role in the workforce, we provide:

- an excellent benefits package
- extensive training opportunities including day release for some posts
- flexible working arrangements including part-time work
- company sickness and maternity and paternity schemes.



Guidelines for completing the online application form

- Please only use the application form on our website to apply for the advertised job (do not send your CV separately).
- Please show evidence of how your skills, abilities and experience match those outlined in the person specification and job description. This could include relevant experiences you have from home, school, college or a hobby or unpaid work, for example, if you are involved in community matters, you may be able to talk about your successes in team-working and communication.





Interviews

- If you are invited for interview we will write to you with details of the time, date and place.
- At the interview you may be asked to carry out some practical exercises or tasks, but you will be informed of this before you attend the interview.
- We guarantee an interview to all suitably experienced disabled candidates. If you are disabled please let us know if there are any arrangements that we can help with, for example, car parking, sign language interpreter, seating.
- If you are not short-listed or offered the job, we would be happy to give constructive feedback on your performance. Please contact us on enquiries@howard-cottage.co.uk

Our history

Howard Cottage is a charitable housing association managing more than 1,600 properties in Letchworth and 20 village locations around Hertfordshire and Bedfordshire.

Founded in 1911, Howard Cottage aims to provide good quality, affordable homes and concentrates its efforts on housing people who are homeless, inadequately housed and assists those who are unable to financially solve their housing problems on their own.

Good luck with your application for employment with Howard Cottage Housing Association.



Contact details

For all enquiries concerning jobs contact:

Howard Cottage Housing Association

Pioneer House

Norton Way South

Letchworth Garden City

Hertfordshire SG6 1NY

Telephone: 01462 683307

enquiries@howard-cottage.co.uk

www.howard-cottage.co.uk

A charitable housing association



business for neighbourhoods